## STUDENT'S GUIDELINE OF ENROLLMENT FOR SERVICE VIA ONLINE SYSTEM

## HOW TO LOG IN

1. Students can access the system from the registration office website

http://www.reg.cmu.ac.th Then, click on "Go to Registration System.

Chiang Mai University Registration Office	
ลงทะเบียนเรียนล่วงหน้า 1/2563 วันที่ 25 - 31 พฤษภาคม 2563 Go to Enrollment 1/2563 Go to Registration System	เข้าสู่เว็บไซด์สำนักทะเบียน Go to Website REG CMU
สำนักทะเบียนและประมวลผล มหาวิทยาลัยเชีย Copyright © Registration Office Chiang Mai University	งใหม่

2. Choose menu **"For Current Student**" For English, Click on the **"English Version"** button on the top of page.

REG CMU 🗾 Thai Ver	sion 📑 English Version			
	6	R		
Registration System Registration Office Chiang Mai University				
FOR INSTRUCTOR	Search for instructors and students	Courses and exams management, search	Courses enrollment (including	
advisee, online grades submission	information, download and statistics	for instructors and students information, download and statistics	add/withdraw), Fee payments, Leave of absence, Resignation etc.	

3. Login to the system with CMU IT Account within the period set in academic calendar.



4. Click on "MENU" and choose "Course Enrollment"

MENU	🖆 Menu 🗸 💉 Satisfaction Servey
Change I	> Personal information
	Message from Advisor, Department, Faculty
	> Academic Record (grade, GPA)
ourse uition	> Available courses for enrollment in the current semester
	> Course Enrollment
9 Enre	> Enrollment for the University Service for Undergraduate Students
е т	> Course withdrawal with grade W
🛔 s	Srade V (Visiting)
	> Leave of absence
8	> Resignation
Enrc	
	Course Enrollment Form/Tuition Receipt (CMR 50)
ง <mark>ิ</mark> มพ์ใบเ	> Course Enrollment (yearly)
ode เทา	นน

5. Choose **"University Service"** and click on blue bar **"Enrollment for university service"** and waiting for data processing (Processing time are 9 – 10 AM. and 3 – 4 PM.)



6. Click "Yes" to confirm the enrollment or "No" If students wish to cancel the enrollment.



7. If the enrollment is successful, the blue bar will turn gray with message **"Cancel the registration for university service"** 

8. If students wish to cancel the enrollment for university service, click the gray bar. "Cancel the enrollment for the University Service"

I≡ MENU						
Enrollment for the University Ser	vice					
Students who have not registered for any course enrollment in any semester must enroll for the university services as defined in the University Regulations for undergraduate programs in the following cases:						
1. Not having applied for a leave of absence.						
2. Wishing to use the university service facilities for research or academic activities.						
3. Having received grade I or P and wanting to be evaluated to change the letter grade.						
Motion Infographic I EP9 การสงทะเบียนเพื่อใช้บริการของมหาวิทยาลัย สำหรับนักศึกษาระดับปริญญาตรี	ง พบอาจารย์ที่ปรึกษา (พื่อขอความเห็นขอบในการลงทะเบียน)					

9. After clicking the button **"Cancel the enrollment for university service"** and a window will appear as shown. Click **"Yes"** to cancel the enrollment for university service.

